

Gazette Date: 26/11/2015 Last Date: 30/12/2015
Category No: 472/2015 to 475/2015

PART I I- SECOND N.C.A NOTIFICATION

Applications with photo uploaded are invited through 'One Time Registration' from qualified regular employees of the Member Societies/Primary Societies affiliated to the respective District Co-operative Banks. (Communities are specifically noted against each Category)

1. Name of the concern : District Co-operative Bank
2. Name of Post : Clerk / Cashier
3. Scale of Pay : Rs .9,075 – 21,800/-
4. Number of Vacancies : Community wise

Sl. No.	Category No.	Community	Name of District	Number of Vacancy
1	472/2015	Scheduled Caste	Ernakulam	1
2	473/2015	Hindu Nadar	Kottayam	1
3	474/2015	SIUC Nadar	Wayanad	1
			Kollam	1
4	475/2015	LC/AI	Wayanad	1

NOTE :-

- 1) Candidates shall apply online only to the website of the Kerala Public Service Commission viz. www.keralapsc.gov.in Applications submitted otherwise will be summarily rejected.
- 2) Applications submitted by candidates belonging to the communities other than those notified will be summarily rejected. No rejection memo will be issued.
- 3) The selection in pursuance of this notification will be made on District wise basis. Candidates belonging to the above communities should apply for this post in the District Co-operative Bank only to which his/her Member Society/Primary Co-operative Society is having affiliation and should note the name of the District against the relevant column in the application.
- 4) In the absence of candidates belonging to the Scheduled caste communities, candidates belonging to Scheduled Tribe will be considered.
- 5) Separate Ranked List will be prepared for each district in pursuance of this notification. Ranked List thus prepared and published by the Commission shall remain in force until candidates are advised and appointed against all the NCA turns identified as unfilled during the currency of the Ranked List published for the post in the following Districts as detailed below.

Name of District	Date of Publication of Ranked List	Category No.
Ernakulam	31.12.2009	21/2006
Wayanad	31.12.2009	21/2006
Kollam	28.01.2010	21/2006
Kottayam	31.12.2009	21/2006

5. Method of appointment: Direct Recruitment from eligible employees of Member Societies/Primary Co-operative Societies affiliated to the concerned District Co-operative Bank.

6. Age limit : 18-50. Only candidates born between 02.01.1965 and 01.01.1997 (both dates included) are eligible to apply for the post. Para 2 of the General conditions not applicable for the post.

7. Qualifications:-

- a) B.A/B.Sc/B.Com with HDC or JDC
OR
B.Com with Co-operation
OR
B.SC (Co-operation and Banking) of the Kerala Agricultural University
- b) Must be a regular employee who has completed not less than 3 years regular service in any cadre and continuing in service in a Member Society/Primary Co-operative Society affiliated to the respective District Co-operative Bank. The employee should be in service of society not only on the date of application but also on the date of appointment.

(Rule 10 (a) ii of KS & SSR is applicable)

NOTE :-

- (i) The requirement that the employees should be in the service of the society even on the date of appointment to the post in pursuance of this notification will not be applicable to those who were recruited through the PSC to a post in the Apex/Central societies reserved for the employees of the affiliated primary Co-operative/Member societies provided they are continuing in the service in that post.
- (ii) The eligible employees of affiliated Member Societies/Primary Co-operative Societies who apply for the above post should obtain the Service Certificate from the Assistant Registrar (General) or officer of the same rank in the Government Department in the case of Industrial Societies showing the details of service of the applicant which render them eligible to apply for the post and shall be produced when required by the Commission. The Service Certificate should contain the following details.

SERVICE CERTIFICATE

1. Name of candidate :

2. Name of post/posts held by the applicant with scale of pay of the post and the post now held and pay, now drawn by the applicant and the period of regular service in each post. :

3. Name of the affiliated Member Society/Primary Co-operative Society in which the applicant is employed and the date of affiliation with the DCB :

4. Date of commencement of regular service in the society and the post in which the applicant is now working :

Certified that the above details in respect of Sri/Smt who is a regular employee in the affiliated Member Society/Primary Co-operative Society have been verified by me with the service particulars of the candidate and that they are found correct.

Signature and Name of the
Assistant Registrar (General)
Taluk, Co-operative Department

Place :
Date :

(Office Seal)

NOTE :- The Registration No. and date of the Registration of the Institution from which the service certificate is produced shall be clearly entered in the service certificate. The service certificate shall be issued by the Assistant Registrar (General) in the concerned Co-operative Department or Officer of the same rank in the Government Department in the case of Industrial Societies The genuineness of the Service Certificate shall be examined and action will be taken against those who issue bogus certificates and the candidates who produce bogus certificate. An employee in a Member/Primary Co-operative Society applying for the post in the concerned District Co-operative Bank to which his/her Society is an affiliated member shall obtain a receipt or a certificate from the appointing authority on the following form at the time of applying for the post and shall produce the same to the Commission as and when called for.

RECEIPT

(To be obtained from the Head of Office)

Certified that a copy of application/print out page of the online application for selection to the post of on Rs in the (here enter name of Department/Corporation/Company/Local Authority/Co-operative Institution) notified in the gazette dated has been received in this office on ie. On or before the last date fixed for the receipt of application for the post from Sri/Smt..... (here enter name of the applicant) and that objections, if any to the entertainment of the application will be communicated to the Head Office/Regional Office/District Office of the Kerala Public Service Commission within one month from the last date fixed for receipt of application.

Signature
Name and Designation
of the Head of Office

Place :
Date :

(Office Seal)

CERTIFICATE

(To be obtained from the Head of Office, in lieu of the Receipt)

Certified that a copy of request for receipt, in the form given in the General Conditions of the Gazette notification inviting application for the post, dated has been received in this office on ie. On or before the last date fixed for receipt of application for the post, from Sri/Smt (here enter the name and designation of the applicant) applying for selection to the post of on Rs in theDept/Corporation/Company/Local Authority/Co-operative Institution notified in the gazette dated

Signature
Name and Designation
of the Head of Office

Place :
Date :

(Office Seal)

8. Mode of submitting application:-

Candidates must register as per “ ONE TIME REGISTRATION” with the Official Website of Kerala Public Service Commission 'www.keralapsc.gov.in' before applying for the post. Candidates who have registered can apply by logging in to their profile using their User-ID and password. Candidates must click on the `Apply Now' button of the respective posts in

the Notification Link to applying for a post. The photograph uploaded should be one taken on or after 31/12/2010. Name of the candidate and the date of taking photograph should be printed at the bottom portion. The photograph once uploaded meeting all requirements shall valid for 10 years from the date of uploading. There is no change in other instructions regarding the uploading of photographs. No application fee is required. Candidates shall take a printout of the application by clicking the link Registration Card in their profile. Candidates are responsible for the correctness of the personal information and secrecy of password. Before the final submission of the application on the profile, candidates must ensure the correctness of the information on their profile. They must quote their User-ID for further communication with the Commission. Application submitted is provisional and cannot be deleted or altered after submission. The Application will be summarily rejected if noncompliance with the notification is found in due course of processing. Documents to prove Qualification, experience, Community, age etc. have to be produced as and when called for.

The application will be summarily rejected if non compliance with the notification is found in due course of processing.

9. Documents to prove qualification, experience, community, age etc. have to be produced as and when called for.

10. Last date for receipt of application : 30.12.2015, Wednesday upto 12.00 Midnight.

11. Address to which applications are to be sent : www.keralapsc.gov.in

12. Para 2 & 7 of the General Conditions are not applicable to this post.

13. If a written test/OMR test is conducted as part of the selection, hall ticket of eligible candidates will be made available in the website of the Kerala Public Service Commission. Candidates are instructed to download their hall ticket as per the instructions in the website.

(For details including photo, ID card please see the General Conditions given below as Part II of this Notification).

SECRETARY
KERALA PUBLIC SERVICE COMMISSION.