FIRST NCA NOTIFICATION

Applications are invited through 'One Time Registration' facility exclusively from qualified candidates belonging to reservation group of communities of Kerala State viz SIUC Nadar, OX for appointment in the under mentioned post. Candidates who have already registered can apply through their profile.

1. **Department**   : **Various**
2. **Name of post**   : **Confidential Assistant Gr. II**
3. **Scale of pay**   : ₹ 20,000-45,800/-
4. **Number of vacancies**   District wise

                                              - Kozhikode – 01 (One)
           SIUC Nadar   **Categorie no-214/2017**

           OX   - Kozhikode – 01 (One)
                                              categorie no-215/2017

Note:- (i) Applications submitted by candidates belonging to the communities other than those notified will be summarily rejected. No rejection memo will be issued to these candidates.

(ii) Separate Ranked Lists will be prepared for the above district in pursuance of this notification. Ranked List thus prepared and published by the Commission shall remain in force until candidates are advised and appointed against the vacancies earmarked for the above community, but remain unfilled due to paucity of candidates during the currency of the Ranked List published for the post in the following dates in following district.

Name of District	Date of Publication of Ranked List	Category No.
Kozhikode	23.09.2009	223/05

(iii) The selection in pursuance of this notification will be made on a Revenue District basis, subject to the special conditions laid down in G.O (MS) No. 154/71/PD dated 27.05.1971. A candidate advised for appointment in one Revenue District from the Ranked List prepared is not eligible for transfer to another district unless he/she completes five years continuous service from the date of commencement of service in the former district. Even if transfer is allowed after five years, it will be subject to the rules in G O (P) No. 36/91/P&ARD, dated 2.12.1991. But as per G.O (P) No. 12/96/P&ARD dated 16.03.1996, the condition of 5 years service is not applicable for the transfer to the Districts of Idukki, Wayanad and Kasaragod. This concession will be available only for getting transfer into these districts, but not for getting transfer out of these districts and this concession will be granted only once in the career of Government Servant. Candidates already in Government Service holding the same post in the same department in any one district are prohibited from applying again for this post, but they can apply to higher posts when notified.

5. **Method of appointment** :- Direct Recruitment (From candidates belonging to SIUC Nadar, OX communities)

| 6. | **Age Limit** | :- | 18-39. Candidates born between 02.01.1978 and 01.01.1999 (both dates included) are eligible to apply for this post. (Including the relaxation as per Para 2(i) of the General Condition). |

Note:

2

1) Adult members belonging to Scheduled Caste who are converted to Christianity and children of such parents are also eligible to apply for this post. Such candidates should be born between 02.01.1976 and 01.01.1999 (both dates included) (The relaxation as per para 2 (i) of the General Conditions are concerned).

2) For concessions allowed in upper age limit, subject to the condition that the maximum age limit shall in no case exceed 50 years, please see para (2) of the General Conditions under Part II of this Notification [except para 2(i)].

7. **QUALIFICATIONS :**

(1) S.S.L.C. or its equivalent.

(2) Lower Grade Certificate in Typewriting English (KGTE) and Computer Word Processing or its equivalent (G.O (P) No.19/04/P&ARD dated, 08.12.2004.)

Note : Those who have passed the KGTE Typewriting before January 2002 should produce separate certificate in "Computer Word Processing or its equivalent".

(3) Lower Grade Certificate in Typewriting Malayalam (KGTE) or its equivalent.

(4) Lower Grade Certificate in Short Hand English (KGTE) or its equivalent

(5) Lower Grade Certificate in Short Hand Malayalam (KGTE) or its equivalent (Certificates issued from Typewriting Institutions and IMC Certificates will not be accepted).

Note: KS & SSR Part II Rule 10 (a) (ii) is applicable for selection to the post.

8. **Mode of submitting Applications** :-

     Candidates must register as per " ONE TIME REGISTRATION" scheme through the Official Website of Kerala Public Service Commission '<u>www.keralapsc.gov.in</u>' before applying for the post. Candidates who have already registered can apply by logging in to their profile using their User-ID and password. Candidates must click on the `Apply Now' button of
the respective posts in the Notification Link to applying for a post. The photograph uploaded should be one taken on or after 31/12/2010. Name of the candidate and the date of taking photograph should be printed at the bottom portion. The photograph once uploaded meeting all requirements shall valid for 10 years from the date of uploading. There is no change in other instructions regarding the uploading of photographs.   No application fee is required. Candidates shall take a printout of the application by clicking the link Registration Card in their profile. Candidates are responsible for the correctness of the personal information and secrecy of password. Before the final submission of thKeralae application on the profile, candidates must ensure the correctness of the information on their profile. They must quote their User-ID for further communication with the Commission. Application submitted is provisional and cannot be deleted or altered after submission. The Application will be summarily rejected if noncompliance with the notification is found in due course of processing. Documents to prove Qualification, Experience, Community, age etc. have to be produced as and when called for. **Candidates who have AADHAAR card should add AADHAAR card as I.D. Proof in their profile.**

9. **Last date of receipt of applications :19.07.2017 Wednesday upto 12 midnight.**

10. **Address to which applications are to be sent** : www.keralapsc.gov.in.

11. If a Written Test/OMR/Online Test is conducted as part of this selection, Admission Ticket for eligible candidates will be made available in their Profile for One Time Registration and the date of downloading will be included in the Examination Calendar. Candidates can download

Admission Ticket for 15 days from this date. Candidates who have downloaded the Admission Ticket will alone be permitted to attend the examination.
(For details including Photo, ID Card etc please see the General Conditions given below as Part II of this Notification).

SAJU GEORGE,
SECRETARY,
KERALA PUBLIC SERVICE COMMISSION