

Gazette Date: 29/09/2016

Last Date: 02/11/2016

Category No: 329/2016

FIRST NCA NOTIFICATION

Applications are invited online only, by One Time Registration exclusively from qualified candidates belonging to LC community of Kerala State for appointment in the under mentioned post.

1. Department : **Judicial**
2. Name of Post : **Process Server**
3. Scale of pay : **₹ 17,500-39,500/-**
4. Number of vacancies : **Districtwise**
- | <u>Community</u> | <u>Name of District and number of vacancies.</u> |
|------------------|--|
| LC | Idukki -01 (One) |

- i. Conventional type application for the above post will be summarily rejected. Candidates can apply through online application available at the Kerala Public Service Commission website viz. www.keralapsc.gov.in
- ii. Applications submitted by candidates belonging to the communities other than the notified will be summarily rejected. No rejection memo will be issued to these candidates.
- iii. Separate Ranked List will be prepared for the above district in pursuance of this notification. Ranked List thus prepared and published by the Commission shall remain in force until candidates are advised and appointed against all the NCA turns identified as unfilled due to paucity of candidates during the currency of the Ranked List published for the post in the following districts.

<u>Name of District</u>	<u>Date of publication of Ranked List</u>	<u>Category No.</u>
Idukki	23.07.2003	171/98

- iv. The candidates belonging to the above reservation communities shall submit application for this post to the district officer, concerned and shall note the name of that district against the relevant column in the online application.
- v. The selection in pursuance of this notification will be made on a Revenue District basis, subject to the special conditions laid down in GO(Ms) No. 154/71/PD dated, 27.05.1971. A candidate advised for appointment in one Revenue District from the Ranked List prepared is not eligible for transfer to another district unless he/she completes five years of continuous service from the date of commencement of service in the former district. Even if transfer is allowed after five years, it will be subject to the rules in GO(MS) No.4/61/PD dated, 2.1.1961. Candidates already in Government service holding the same post in any one district are prohibited from applying again for this post, but they can apply to higher posts when notified.
5. Method of appointment : Direct Recruitment (From candidates belonging to LC community only)
6. Age : 18-39 (Only candidates born between 02.01.1977 and 01.01.1998 (both dates included) are eligible to apply for this post). (including the age relaxation as per Para 2 (i) of Part II of General condition).

Note:- For concessions allowed in upper age limit, subject to the condition that the maximum age limit shall in no case exceed 50 years, please see para 2 of General Conditions under Part II of this notification, except para 2 (1).

7. Qualifications:

1. Must have completed the course of study for Secondary School Leaving Certificate.
2. Ability to ride bicycle shall be an essential qualification in the case of male candidates.

Note:- KS & SSR Part II Rule 10 a (ii) is applicable for selection to this post.

8 Last date of receipt of application: 02.11.2016 Wednesday upto 12 midnight.

9 Mode of submitting application:

Candidates must register as per “ ONE TIME REGISTRATION” with the Official Website of Kerala Public Service Commission 'www.keralapsc.gov.in' before applying for the post. Candidates who have registered can apply by logging in to their profile using their User-ID and password. Candidates must click on the 'Apply Now' button of the respective posts in the Notification Link to applying for a post. The photograph uploaded should be one taken after 31/12/2010. Name of the candidate and the date of taking photograph should be printed at the bottom portion. The photograph once uploaded meeting all requirements shall valid for 10 years from the date of uploading. There is no change in other instructions regarding the uploading of photographs. No application fee is required. Candidates shall take a printout of the application by clicking the link Registration Card in their profile. Candidates are responsible for the correctness of the personal information and secrecy of password. Before the final submission of the application on the profile, candidates must ensure the correctness of the information on their profile. They must quote their User-ID for further communication with the Commission. Application submitted is provisional and cannot be deleted or altered after submission. The Application will be summarily rejected if noncompliance with the notification is found in due course of processing. Documents to prove Qualification, experience, Community, age etc. have to be produced as and when called for.

10. Address to which applications are to be sent: www.keralapsc.gov.in

11. If a Written Test/OMR/Online Test is conducted as a part of this selection, Admission Ticket for eligible candidates will be made available in their Profile for One Time Registration and the date of downloading will be included in the Examination Calendar. Candidates can download Admission Ticket for 15 days from this date. Candidates who have downloaded the Admission Ticket will alone be permitted to attend the examination.

(For details, including Photo ID card etc, please see the General Conditions given below as Part II of this Notification)

SECRETARY
KERALA PUBLIC SERVICE COMMISSION