

GAZETTE DATE : 15.09.2023

LAST DATE : 18.10.2023

CATEGORY NO: 274/2023

Applications are invited from qualified **Scheduled Tribe** candidates of Kerala State for selection to the following post. Applications must be submitted online through the official website of the Commission after **ONE TIME REGISTRATION**. Candidates who have already registered can apply through their profile.

1. **Department** : Scheduled Tribe Development
Ayah (Special Recruitment – from among qualified Scheduled Tribe Women candidates residing at respective locality)
2. **Name of post** :
3. **Scale of pay** : ₹ 23,000 – 50,200/-
4. **Number of Vacancies** : **Districtwise**
Kollam – 01
Kozhikode - 02

Note: (i) *Separate Ranked Lists will be prepared for the above districts in pursuance of this notification. The Ranked List thus prepared and published by the Commission in response to this notification shall remain in force for a minimum period of one year provided that the said list will continue to be in force till the publication of a new list after the expiry of the minimum period of one year or till the expiry of three years whichever is earlier. Recruitment will be made for the above vacancies and also for the vacancies reported for Special Recruitment for Scheduled Tribes during the currency of the said list.*

(ii) *The selection in pursuance of this notification will be made on a Revenue District basis, subject to the special conditions laid down in G.O (MS) No. 154/71/PD dated 27.05.1971. A candidate advised for appointment in one Revenue District from the Ranked List so prepared is not eligible for transfer to another District unless she completes five (5) years continuous service from the date of commencement of service in the former district. Even if transfer is allowed after five (5) years, it will be subject to the orders contained in G O (Ms) No.4/61/PD dated 02.01.1961. Candidates already in Government service, holding the post in any one District are restricted from applying for the same post in another District. But they can apply for higher posts when notified.*

(iii) *Applications should only be sent to the particular district in response to this notification. If applications are sent contrary to the above direction and if he/she is selected, his/her name will be removed from the Ranked List and disciplinary action will be taken against him/her. Candidates should submit application for the post to the district office concerned, where the vacancy is existing and should note the name of that district against the relevant column of the online application.*

5. **Method of appointment** :- Direct Recruitment (Special Recruitment from among qualified Scheduled Tribe Women residing at respective locality only)

Note :- *Applications received from candidates other than Scheduled Tribe Women will be rejected. Individual communications regarding the rejection of their applications for the above reason will not be issued.*

- 6. Age Limit** :- 18-41, Only candidates born between 02.01.1982 and 01.01.2005 (both dates included) are eligible to apply for this post.

Note:- In the absence of qualified candidates within the age limit, upper age limit shall be relaxed upto 50 years. But in no case the maximum age limit shall exceed 50 (Fifty) years.

7. Qualifications:-

- 1) Should have passed Standard VII and should not have acquired Graduation.
- 2) Experience for not less than one year as “Ayah” of children gained from a Government Institution or from any Institution registered under the Societies Registration Act 1860 (Central Act XXI of 1860) of the Travancore Cochin Literary Scientific and Charitable Societies Registration Act 1955 (XII of 1955) or any institution run by the local bodies using Government grant or from any autonomous grant-in-aid institutions.

Note :

1. Experience mentioned in item 2 should be the one gained after acquiring the General Educational Qualification prescribed in item 1.
2. In the absence of experienced qualified candidates, ST candidates with basic educational qualification shall be considered for appointment. They shall be deputed for training for experience as specified in item 2 above during their period of probation.
3. Rule 10(a) (ii) of Part II KS&SSR is applicable for selection to the post.

“In addition to the qualifications prescribed in the notification, the qualifications recognized by executive orders or standing orders of Government as equivalent to a qualification specified for a post, in the Special Rules and such of those qualifications which pre-suppose the acquisition of the lower qualification prescribed for the post, shall also be sufficient for the post. The copy of the Government orders declaring equivalent/higher qualifications shall be produced as and when required by the Commission.”

The Certificate to be produced in proof of Experience shall in the form given below:

CERTIFICATE OF EXPERIENCE

Name of the Firm(Company/Corporation/Government :

Department/co-operative institutions etc.)

Register Number(SSI Registration or any other :

Registration Number and date of Registration

Authority issued Registration issued to

(here enter Name &Address)

.....This is to certify that the above mentioned person has worked/has been working in the Institution as Ayah of Children.....

(here enter the name of the post held and or the nature of assignment held in the capacity)on Rs.....per day/per mensem for a period ofyears.....months.....days from..... to.....

Signature with date,

Name and designation of the issuing Authority with Name
of the institution.

Place

Date

(Office Seal)

Certification

Certified that Sri/Smt.mentioned in the above experience certificate has actually worked /is working as Ayah of Children(specify the nature of employment)in the above institution during the period mentioned there in as per the entry in the above Register maintained by the employer as per the provision of.....Act (name of the Act/Rules to be specified)

I am the authorised person to inspect the Register kept by the employees as per the provisions of the Act/Rules of the.....State/Central Act.

Signature with date,

Name of Attesting Officer with

Designation and Name of Office who is the notified

Enforcement Officer as per the Act/Rules.

Place:

Date:

(Office Seal)

NOTE: i)Please specify the post held or nature of assignment, Casual Labourer, paid/Unpaid Apprentice/Regular worker or Temporary worker.

ii)All Experience Certificates shall be duly certified by the concerned controlling Officer/Head of Office of the Government. The genuineness of the certificate shall be subjected to verification and legal action will be taken against those who issue and produce bogus certificate.

8. Mode of submitting Applications :-

(a) Candidates must register as per ONE TIME REGISTRATION with the official website of Kerala Public Service Commission www.keralapsc.gov.in before applying for the post. Candidates who have registered can apply by logging on to their profile using their User-ID and Password. Candidates must click on the 'Apply Now' button of the respective posts in the Notification Link to apply for a post. The photograph uploaded should be taken after 31.12.2013. **Candidates who create new profile should upload photograph taken within 6 months.** Name of the candidate and the date of photograph taken should be printed legibly at the bottom portion. The photograph once uploaded meeting all requirements shall be valid for 10 years from the date of taking the photograph. There is no change in other instructions regarding the uploading of photographs. No application fee is required. Candidates are responsible for the correctness of the personal information and secrecy of password. Before the final submission of the application on the profile candidates must ensure correctness of the information in their profile. They must quote the User-ID for further communication with the Commission. Application submitted is provisional and cannot be deleted or altered after submission. **Candidates are advised to keep a printout or soft copy of the online application for future reference. Candidates can take the printout of the application by clicking on the link 'My applications' in their profile. All correspondences with the Commission, regarding the application should be accompanied with the print out of the application.** The application will be summarily rejected if noncompliance with the notification is found in due course of processing. Original documents to prove qualification, age, community etc. have to be produced as and when called for.

(b) Candidates who have Aadhaar card should add Aadhaar card as I.D proof in their profile.

9. Last date of receipt of applications : 18.10.2023 Wednesday upto 12 midnight.

10. Website Address : www.keralapsc.gov.in

11. If a Written/OMR/Online Test is conducted as part of this selection, candidate shall submit a confirmation for writing the examination through their One Time Registration Profile. Such candidate alone can generate and download the admission tickets in the last 15 days till the date of test. The application of candidates who do not submit confirmation within the stipulated period will be rejected absolutely. The periods regarding the submission of confirmation and the availability of admission tickets will be published in the examination calendar itself. Information in this regard will be given to the candidates in their respective profiles and in the mobile phone number registered in it. Candidates who have downloaded the Admission Ticket will alone be permitted to attend the examination.

12 Paragraphs two, three and twenty five (except the conditions laid down in the Rule 3 (C) of Part II of

the kerala State and Subordinate Service Rules) of the General Conditions are not applicable to this selection.

- 13 Appointments are made on the basis of the rank secured in the ranked list of candidates prepared in pursuance of this notification subject to the conditions laid down in G.O.(P) No. 21/76/PD dated, 17.01.1976 and G.O.(P) No.25/94/GAD dated, 22.01.1994 allowing special reservations to Scheduled Tribes in accordance with the procedures made for this purpose from time to time and subject to the rules under sections 3(c), 17(a), 17(b) of Part II of Kerala State and Subordinate Service Rules, 1958.

Special Instructions to candidate:-

- 14 In the case of difference in Caste/Community claimed in the application and that entered in SSLC book, the candidate shall produce a gazette notification in this regard, along with Community certificate at the time of certificate verification.
- 15 Candidates are required to acquaint themselves with the instructions given in the notification as Part II, General Conditions before submitting application for the post. Applications which are not submitted in accordance with the terms and conditions laid down in the General Conditions are liable to be rejected.
- 16 Appropriate disciplinary action as per Rule 22 of the Kerala Public Service Commission Rules of Procedure shall be initiated against those candidates who submit applications with bogus claims of qualification regarding education, experience etc. and are liable to be disqualified for being considered for a particular post or debarment from applying to the Commission either permanently or for any period or the invalidation of their answer scripts or products in a written/practical test or the initiation of criminal or other proceedings against them or their removal or dismissal from office or the ordering of any other disciplinary action against them if they have already been appointed, or any one or more of the above.

SAJU GEORGE
SECRETARY
KERALA PUBLIC SERVICE COMMISSION