CATEGORY No 814/2022 – 816/2022

SECOND NCA NOTIFICATION

PART II (Society Quota)

Applications are invited from qualified candidates belonging to the following reservation group of Communities of Kerala State, who are regular employees of similar or higher categories of Member Societies/ Primary Co-operative Societies affliated to the respective District Co-operative Bank for appointment to the under mentioned post. Application must be submitted online through the official website of the Commission after One Time Registration. Candidates who have already registered can apply through their profile.

1. **Name of the concern**   : District Co-operative Bank
2. **Name of Post**   : Branch Manager
3. **Scale of Pay**   : ₹ 19670-55090/-
4. **Number of Vacancies**   : District wise

Category No	Community	District	No of vacancies
814/2022	Muslim	Thiruvananthapuram	1
		Kottayam	1
		Kasaragod	1
815/2022	SC	Alappuzha	1
		Kottayam	1
		Kasaragod	1
816/2022	LC/AI	Thiruvananthapuram	1

Note:- (i)   The selection in pursuance of the notification will be made on District wise basis and separate Ranked Lists will be prepared for above mentioned Districts for each Communities for concerned District Co-operative Banks. Regular employees of similar or higher categories of Member Societies/ Primary Co-operative Societies affliated to the respective District Co-operative Bank and having prescribed qualification only should apply for the above post. Candidate should note the name of the District against the relevant column in the application. A Ranked List will be prepared for each District in pursuance of this notification. The Ranked List thus prepared and published by the Commission in pursuance of this notification shall remain in force until candidates are advised and appointed against the vacancies earmarked for the above communities, but remain unfilled due to the paucity of candidates during the currency of the Mother Ranked List published for the post in the following dates in the following Districts.

Name of District	Date of Publication of Ranked List	Cat.No.
Thiruvananthapuram	27.03.2015	434/2009
Alappuzha	17.11.2014	434/2009
Kottayam	29.12.2014	434/2009
Kasaragod	30.12.2014	434/2009

(ii) The Second NCA Notification is issued due to paucity of qualified candidates belonging to the following Community after the issuance of First NCA Notification vide the following Category Numbers to the following Districts in the Gazette dated 27.07.2019.

Category No	Community	District
126/2019	Muslim	Thiruvananthapuram
		Kottayam
		Kasaragod
127/2019	SC	Alappuzha
		Kottayam
		Kasaragod
128/2019	LC/AI	Thiruvananthapuram

(iii) Candidates belonging to the above Reservation Communities shall submit application for this post in that District Co-operative Bank only to which his/ her Member Society/ Primary Co-operative Society is having affiliation and shall note the name of that District against the relevant column in the online application.

5. **Method of appointment** : Direct Recruitment from eligible and qualified employees of similar or higher categories of Member Societies/ Primary Co-operative Societies affliated to the concerned District Co-operative Bank. (From the eligible candidates belonging to the above mentioned Communities of Kerala State only.)

Note:
Applications submitted by candidates belonging to the Community other than those notified will be summarily rejected. No rejection memo will be issued to such candidates.

6. **Age** : **18-50**. Only candidates born between 2.1.1972 and 1.1.2004 (both dates included) are eligible to apply for this post.

7 **Qualifications:-**

i) Graduation from a recognized University with not less than 50% marks in aggregate and Higher Diploma in Co-operation [HDC or HDC & BM of the State Co-operative Union of Kerala or HDC and HDCM of National Council for Co-operative Training or successful completion of the subordinate (Junior) Personal Co-operative Training Course (Junior) Diploma in Co-operation]

OR

B.Sc (Co-operation and Banking) of Kerala Agricultural University.

OR

B.Com (with Co-operation) recognized by any of the Universities in Kerala with not less than 50% marks in aggregate.

ii) MBA/ CA/ M.Com/ M.Sc(Co-operation and Banking) of Kerala Agricultural University will be a preferential qualification.

iii) Must be a regular employee of similar or higher categories of Member Societies of the respective District Co-operative Bank having a minimum regular service of 3 years and continuing in service. The employee should be in the service of the society not only on the date of application but also on the date of appointment.

Note:-
i) All the Qualifications for the post must have been acquired on or before the last date for receipt of application.

ii) Rule 10 a (ii) of the Part II of KS &SSR will be applicable for this post.
In addition to the qualifications prescribed in the notification, the qualifications recognized by executive orders or standing orders of Government as equivalent to a qualification specified for a post, in the Special Rules and such of those qualifications which pre-suppose the acquisition of the lower qualification prescribed for the post, shall also be sufficient for the post. The copy of the Government orders declaring equivalent/ higher qualifications shall be produced as and when required by the Commission.

iii) The requirement that the employees should be in the service of the society even on the date of appointment to the post in pursuance of this notification will not be applicable to those who were recruited through the PSC to a post in the Apex/Central Societies reserved for the employees of the affiliated Primary Co-operative/ Member Societies provided they are continuing in service in the post.

iv) The eligible employees of affiliated Member Societies/ Primary Co-operative Societies who apply for the above post should obtain the Service Certificate from the Assistant Registrar (General) or an Officer of the same rank in the Government Department in the case of Industrial Societies showing the details of service of the applicant which render them eligible to apply for the post and shall be produced when required by the Commission. The Service certificate should contain the following details.

<div align="center">SERVICE CERTIFICATE</div>

1. Name of candidate   :

2. Name of post/posts held by the applicant with scale of pay of   :
   the posts and post now held and pay now drawn by the
   applicant and the period of regular service in each posts.

3. Name of affiliated Member Society/ Primary Co-operative   :
   Society in which the applicant is employed and the date of
   affiliation with the DCB

4. Date of commencement of regular service in the society and the   :
   post in which the applicant is now working

Certified that the above details in respect of Sri/Smt …................... who is a regular employee in the affiliated Member Society/ Primary Co-operative Society have been verified by me with the service particulars of the candidate and that they are found correct.

Place:
Date: Signature & Name of the Asst Registrar
                                               (General) Taluk Co-operative Department

                        (Office seal)

(v) The registration number and date of the registration of the Institution from which the Service Certificate is produced shall be clearly entered in the Service Certificate. The genuineness of the Service Certificate shall be examined and action will be taken against those who issue Bogus Certificates and the candidates who produce Bogus Certificates.

8. **Method of submitting applications:-**

Candidates must register as per "ONE TIME REGISTRATION" with the Official Website of Kerala Public Service Commission 'www.keralapsc.gov.in' before applying for the post. Candidates who have registered can apply by logging on to their profile using their User-ID and password. Candidates must click on the `Apply Now' button of the respective posts in the Notification Link to apply for a post. The photograph uploaded should be taken after 31.12.2012. Name of the candidate and the date of photograph taken should be printed legibly at the bottom portion. The photograph once uploaded meeting all requirements shall be valid for 10 years from the date of taking. **But while creating new profile, from 01.01.2022, photographs uploaded should be those taken within six months.** There is no change in other instructions regarding the uploading of photographs. No application fee is required. Candidates are responsible for the correctness of the personal information and secrecy of password. Before the final submission of the application on the profile, candidates must ensure correctness of the information in their profile. They must quote the User-ID for further communication with the Commission. Application submitted is provisional and cannot be deleted or altered after submission. **Candidates are advised to keep a printout or soft copy of the online application for future reference. Candidates can take the printout of the application by clicking on the link 'My applications' in their profile. All correspondences with the Commission, regarding the application should be accompanied with the print out of the application.** The Application will be summarily rejected if non-compliance with the Notification is found in due course of processing. Original documents to prove qualification, experience, Community, age etc. have to be produced as and when called for. **Candidates who have AADHAAR card should add AADHAAR card as I.D Proof in their profile.**

9. Last Date for receipt of applications :. 01.02.2023 Wednesday upto 12.00 Midnight.

10. Address to which applications are to be sent:**www.keralapsc.gov.in**

11. Para 2 and 7 of the General Conditions are not applicable to this post.

12. If a Written Test/ OMR/ Online Examination is conducted as a part of this selection, candidates shall submit a confirmation for writing the examination through their 'One Time Registration' Profile. Such candidates alone can generate and download the Admission Ticket in the last 15 days till the date of test. The applications of the candidates who do not submit confirmation within the stipulated period will be rejected absolutely. The periods regarding the submission of confirmation and the availability of Admission Tickets will be published in the Examination Calender itself. Information in this regard will be given to the candidates in their respective profiles and in the mobile phones registered in it.

13. SPECIAL INSTRUCTIONS TO CANDIDATES :

1. In the case of difference in Caste/Community claimed in the application and that entered in SSLC Book the candidate shall produce a gazette notification in this regard, along with Non-creamy Layer certificate/Community certificate at the time of certificate verification.

2. Candidates are required to acquaint themselves with the instructions given in the notification as Part II, General Conditions before submitting application for the post. Applications which are not submitted in accordance with the terms and conditions laid down in the General Conditions are liable to be rejected.

3. Appropriate disciplinary action as per Rule 22 of the Kerala Public Service Commission Rules of Procedure (1976) shall be intiated against those candidates whose submit applications with bogus claims of qualification regarding education, experience etc. and are liable to be disqualified for being considered for a particular post or debarment from applying to the Commission either permanently or for any period or the invalidation of their answer scripts or products in a written/ practical test or the intiation of criminal or other proceedings against them or their removal or dismissal from office or the ordering of any

other disciplinary action against them if they have already been appointed, or any one or more of the above.

(For further details including Photo, ID Card etc., please see the General Conditions given in Part II)

SAJU GEORGE
SECRETARY
KERALA PUBLIC SERVICE COMMISSION