

GAZETTE DATE :15.12.2021

LAST DATE:19.01.2022

CATEGORY NO: 627/2021 – 631/2021

FIRST N.C.A. NOTIFICATION - (SOCIETY CATEGORY)

Applications are invited online only by 'One Time Registration' from qualified regular employees belonging to Ezhava/Billava/Thiyya, Scheduled Caste, Muslim, Latin catholic/Anglo Indian, OBC communities of the Member Societies affiliated to Kerala State Co-operative Coir Marketing Federation Limited for appointment in the under mentioned vacancy.

- 1 **Name of concern** : **Kerala State Co-operative Coir Marketing Federation Limited**
- 2 **Name of post** : **Sales Assistant GR II**
- 3 **Scale of Pay** : **₹ 15190-30190/-**
- 4 **Number of Vacancy** :

Cat. No.	Vacancies
627/2021	Ezhava/Billava/Thiyya-01(One)
628/2021	Scheduled Caste - 2 (Two)
629/2021	Muslim -01(One)
630/2021	Latin Catholic/Anglo Indian-01(One)
631/2021	OBC - 01(One)

Note:-

1)The above vacancies are now in existence and arose as the vacancies earmarked for the above mentioned communities were not filled from the ranked list published on 09.04.2021 (Society Category, Cat. No. 387/2018) due to the paucity of candidates belonging to the above communities. The ranked list published as per this notification will be valid until the above vacancies are filled or three years from the date of publication, whichever is earlier.

2) The selection in pursuance of this notification will be made on statewide basis.

3)As per Rule 184 of KCS every person appointed to this post shall from the date on which he/she joins the duty be on probation for a period of One year on duty within a continuous period of two years.

4)Candidates who are appointed as Sales Assistant Grade II by Direct Recruitment through Public Service Commission will have to work in showrooms outside Kerala.

5. Method of appointment : Direct Recruitment from among the eligible employees belonging to Ezhava/Billava/Thiyya, Scheduled Caste, Muslim, Latin catholic/Anglo Indian, OBC Communities of the Member Societies affiliated to Kerala State Co-operative Coir Marketing Federation Limited.

Note:-

Applications submitted by candidates who are not regular employees of member societies affiliated to Kerala State Co-operative Coir Marketing Federation Limited and belonging to communities other than Ezhava/Billava/ Thiyya, Scheduled Caste, Muslim, Latin Catholic/Anglo Indian ,OBC will be rejected. Individual communication regarding the rejection of their applications for the above reason will not be issued.

6. Age : 18- 50 years. Candidates born between 02.01.1971 and 01.01.2003 (Both dates included) are eligible to apply for this post.

7. Qualifications:

1. Must have completed 3 years regular service in any cadre in the Member Societies affiliated to the Kerala State Co-operative Coir Marketing Federation Limited. Candidates selected under this Category should be in service of the Member Society not only on the date of application but also on the date of appointment to the new post.

2. Degree in any discipline from a recognised University.

3. Should have studied Hindi at least up to +2 level.

4. Typewriting English (Lower) KGTE

OR

Successful completion of a course not less than six months duration in Computer Application recognised by State or Central Government.

Note :-

1. Rule 10 (a) ii of Part II of the KS&SSR is applicable For this selection.

2. The requirement that the employees should be in service of the Society on the date of appointment to the post in pursuance of this notification will not be applicable to those who were recruited through the PSC to a post in the Apex/Central Societies reserved for the employees of the affiliated Primary Co-Operative/Member Societies, provided they are continuing in service in that Post.

3. Those candidates who have claimed equivalency for qualifications should produce the Government order proving the same at the time of certificate verification in order to consider as equivalent.

4. If the caste of candidates is wrongly mentioned in their SSLC book, they should claim their original caste in their applications and should produce community certificate issued from concerned revenue authority and the Gazette Notification for the same at the time of certificate verification.

8. The eligible employees of Member Societies affiliated to Kerala State Co-operative Coir Marketing Federation Limited who apply for the above post should obtain the Service Certificate from the **Assistant Registrar (General)** showing the details of service of the applicant, which render them, eligible to apply for the post and shall be produced when required by the Commission. **Only applications that have Service Certificate uploaded at the time of submission will be considered.** The Service Certificate should be in the following format .

SERVICE CERTIFICATE

1. Name of Candidate :

2. Name of Post/Posts held by the applicant with :
scale of pay and the Post now held and pay now
drawn by the applicant and the period of regular
service in each post.

3. Name of affiliated Member Society in which :
the applicant is employed and the date of
affiliation with the Kerala State Co-operative
Coir Marketing Federation Limited

4. Date of commencement of regular service in
the Society and the post in which the applicant is
now working

Certified that the above details in respect of Sri/Smt.

.....
(Name and address) who is a regular employee in the affiliated Member Society have been verified by me with the service particulars of the Candidate and that they are found correct.

Place:
Date:

Signature of the Assistant Registrar(General)
Co-Operative Department

(Office Seal)

9. Mode of submitting applications:-

(a) Candidates shall register as per ONE TIME REGISTRATION with the official Website of Kerala Public Service Commission www.keralapsc.gov.in before applying for the post. Candidates who have registered can apply by logging on to their profile using their User-ID and Password. Candidates must click on the 'Apply Now' button of the respective posts in the Notification Link to apply for a post. The photograph uploaded should be one taken after 31.12.2011. Name of the candidate and the date of photograph taken should be printed legibly at the bottom portion of the photograph. The photograph once uploaded meeting all requirements shall be valid for **10 years** from the date of uploading. There is no change in other instructions regarding the uploading of photographs. No application fee is required. Candidates are responsible for the correctness of the personal information and secrecy of password. Before the final submission of the application on the profile candidates must ensure correctness of the information in their profile. They must quote the User-ID for further communication with the Commission. Application submitted is provisional and cannot be deleted or altered after submission. **Candidates are advised to keep a printout or soft copy of the online application for future reference. Candidates can take the printout of the application by clicking on the link 'My applications' in their profile. All correspondences with the Commission, regarding the application should be accompanied with the print out of the application.** The application will be summarily rejected if non-compliance with the notification is found in due course of processing. Original documents to prove qualification, experience, age, Community etc. have to be produced as and when called for.

(b) If Written/OMR/Online Test is conducted as part of this selection, candidates shall submit a confirmation for writing the examination through their One Time Registration profile. Such candidates alone can generate and download the Admission Tickets in the last 15 days till the date of Test. The applications of candidates who do not submit confirmation within the stipulated period, will be rejected absolutely. The periods regarding the submission of confirmation and the availability of Admission Tickets will be published in the Examination Calendar itself. Information in this regard will be given to the candidates in their respective profiles and in the mobile phone number registered in it.

(c) Candidates who erroneously claim qualification, experience etc., and attend or abstain from examinations after providing confirmation are liable for disciplinary action as stipulated in Rule 22 of KPSC Rules of Procedure 1976.

(d) Candidates who have AADHAAR Card should add AADHAAR Card as I.D proof in their profile.

10. Last date for receipt of application : **19.01.2022** Wednesday up to 12 midnight.

11. Address to which applications are to be sent : www.keralapsc.gov.in

12. Paras 2, 5(a) and Para 7 of the General conditions are not applicable for this post

(For details including photo, ID cards etc., refer to the General Conditions at the end of the notification)

SAJU GEORGE
SECRETARY
KERALA PUBLIC SERVICE COMMISSION