

EXTRA ORDINARY GAZETTE DATE : 30.11.2020

LAST DATE : 30.12.2020

**CATEGORY NO: 271/2020**

Applications are invited online only from qualified candidates for selection to the undermentioned post in Kerala Government Service. Applications must be submitted online only through the official website of the Kerala Public Service Commission after "ONE TIME REGISTRATION".

1. **Department** : Kerala Public Service Commission
2. **Name of Post** : Assistant (Tamil Knowing)
3. **Scale of pay** : ₹ 27800-59400
4. **Number of vacancies** : 01 (one)
5. **Method of appointment** : Direct Recruitment
6. **Age limit** : 18-36. Only candidates born between 02.01.1984 and 01.01.2002 (both dates included) are eligible to apply for this post with usual relaxation to Scheduled Castes, Scheduled Tribes, Other Backward Communities and Widows.

[For other conditions regarding the age relaxation please see Part-II, Para 2 of the General Conditions of the Gazette notification]

**Note:-**

3% of the total vacancies reported shall be reserved for eligible DA Candidates (candidates with Locomotor Disability/ Cerebral Palsy, Low Vision, Hearing Impairment) vide G.O. (P).No.01/2013/SJD Dated 03.01.2013. DA Candidates with Blindness are not eligible to apply for this post.

**7. Qualifications:**

1. Must possess a Degree of BA, B.Sc or B.Com or equivalent Degree of any recognised University in India.
2. Proficiency in Tamil and Malayalam languages.  
(To be proved at the Written Test to be held for selection to the post achieving the standard prescribed hereunder)

**Note:(a)** Typists and Clerks with four years aggregate service under the State Government irrespective of Graduation qualification will be allowed to compete in the written test for selection to the post. They will take their chance for appointment purely on the basis of merit and will be considered against open competition vacancies only and not against reserved turns. They will have to produce service certificates obtained from the Head of Office/ Department when required by the Commission. The upper age limit for the applicants of this category shall be 40 years as on 01.01.2020 with usual relaxation to SC/ST and Other Backward Classes.

**Note:(b)** KS&SSR Part-II Rule 10 (a) (ii) is applicable.

**Note:(d)** In the case of difference in original caste/ community claimed in the application and that entered in SSLC book, the candidate shall produce a Gazette notification in this regard, along with Non Creamy Layer Certificate/ Community Certificate at the time of certificate verification.

**8. Candidates applying for selection for appointment to the post shall sit for a written examination, the details of which are given below:-**

**A. Paper-I**

| <u>Subject</u> |                              | <u>Marks</u> | <u>Max. Marks Total</u> | <u>Duration</u> |
|----------------|------------------------------|--------------|-------------------------|-----------------|
| Part-I         | General                      | 35           | 100                     | 2 hours         |
| Part-II        | Knowledge                    | 35           |                         |                 |
| Part-III       | General English<br>Malayalam | 30           |                         |                 |

In Part-III candidates will be required to write one or two paragraphs on given topics and to translate a given passage in English into Malayalam. (This will be of a simple standard). The standard of Part-I and Part-II will be such as may be expected of graduates of an Indian University.

**B. Paper-II**

| <u>Subject</u> | <u>Max. Marks</u> | <u>Duration</u> |
|----------------|-------------------|-----------------|
| Tamil          | 50                | 1 Hour          |

Candidates will be asked to write short paragraphs on given topics and to translate a given passage in Tamil into English. There may also be other questions in this part designed to test the candidates working knowledge of Tamil and the workman like use of Tamil words.

An aggregate minimum of 40% marks for all the three parts and a separate minimum of 9 marks out of 30 in Part-III is required for a pass in Paper-I and a minimum of 40% (ie. 20 marks out of 50) for a pass in Paper-II. The minimum is relaxable in favour of candidates belonging to Scheduled Caste and Scheduled Tribes at the discretion of the Commission.

**Note:-** Nothing mentioned above as to the minimum requirements of marks at the written test shall be deemed to affect or limit the discretion of the Commission to fix a higher percentage of marks as the basis for inclusion of candidates in the Ranked list if the number of candidates securing the lowest minimum requirement of marks is unduly large compared to the requirement of candidates for the post.

**9. Probation and other conditions of Service:-**

(A) A person appointed to the post-

(1) shall be on probation for a period of two years on duty within a continuous period of three years.

(2) shall pass the test on Kerala Public Service Commission Office Manual conducted by the Commission during the period of probation.

(B) The post will be treated as an addition to the general cadre of Assistant in the offices of the Commission for purposes of promotion to the Higher Grades of Assistants and to till higher gazetted posts under the Commission. But the incumbent of this post shall continue as such till he gets promoted as Senior Grade Assistant in the normal course and no change over will be allowed to the General Line before such promotion.

**10 Mode of Submitting applications:**

- (A) Candidates must register as per 'ONE TIME REGISTRATION' with the Official Website of Kerala Public Service Commission [www.keralapsc.gov.in](http://www.keralapsc.gov.in) before applying for the post. Candidates who have registered can apply by logging on to their profile using their User-ID and password. Candidates must click on the 'Apply Now' button of the respective posts in the Notification Link to apply for the post. The photograph uploaded in the profile should be one taken after 31.12.2010. Name of the candidate and the date of taking photograph should be printed at the bottom portion. The photograph once uploaded meeting all requirements shall be valid for 10 years from the date of uploading. There is no change in other instructions regarding the uploading of photographs. No application fee is required. Candidates shall take a printout of the application from their one time registration profile. Candidates are responsible for the correctness of the personal information and secrecy of password. Before the final submission of the application, candidates must ensure correctness of the information on their profile. They must quote the User-ID for further communication with the Commission. Application once submitted is received as provisional and the details cannot be deleted or altered after submission. The application submitted not in accordance with the conditions stipulated in the notification will be summarily rejected in due course of processing. Documents to prove qualification, experience, community, age etc. have to be produced as and when called for.
- (B) If written/ OMR/ Online Test is conducted as part of this selection, candidates shall submit a confirmation for writing the examination through their One Time Registration profile. Such candidates alone can generate and download the Admission Tickets in the last 15 days till the date of Test. The applications of candidates who do not submit confirmation within the stipulated period will be rejected absolutely. The periods regarding the submission of confirmation and the availability of Admission Tickets will be published in the Examination Calendar itself. Information in this regard will be given to the candidates in their respective profiles and in the mobile phone number registered in it.
- (C) Appropriate disciplinary action as per Rules of Procedure Rule 22 shall be initiated against those candidates who submit applications with bogus claims of qualification regarding education, experience etc. and submit confirmation for writing the examination, irrespective of whether they are present or absent for the examination.
- (D) Candidates who have AADHAAR card should add AADHAAR card as ID Proof in their profile.

**11 Last date for receipt of applications :- 30.12.2020** Wednesday upto 12.00 midnight.

**12 Address to which applications are to be submitted: -** [www.keralapsc.gov.in](http://www.keralapsc.gov.in)

(For details including Photo, ID card etc., refer the General Conditions given in Part II of the Notification)

SAJU GEORGE  
SECRETARY  
KERALA PUBLIC SERVICE COMMISSION