

**CATEGORY NO: 311 /2020**  
**FIRST NCA NOTIFICATION**

Applications are invited online only through One Time Registration from qualified candidates belonging to the Muslim reservation group of community of Kerala State for appointment in the under mentioned post in Kerala Government Service. Before applying for the post candidates should register as per One Time Registration through official website of Kerala Public Service Commission. Candidates who have already registered can apply through their profile.

1. **Department** : Industrial Training Department
2. **Name of Post** : Junior Instructor (Hospital House Keeping)
3. **Scale of pay** : ₹ 26,500 – 56,700/-
4. **Number of vacancy** : Muslim- 01 (One)

The above vacancy is now in existence. The Ranked List published as per this notification will be valid until a candidate is advised and appointed against the vacancy earmarked for the above mentioned community but remains unfilled and also against vacancies that may arise due to the paucity of candidates during the currency of the Ranked List published as detailed below:

Sl.No.	Date of publication of Parent Ranked List	Category No.
1.	20.03.2018	539/12

5. **Method of appointment** : Direct Recruitment (From candidates belonging to Muslim Community only)

**Note:-** Applications submitted by candidates belonging to Communities other than the above will be summarily rejected. Individual communication regarding the rejection of their application will not be issued.

6. **Age limit** : 19-47. Only candidates born between 02.01.1973 and 01.01.2001 (both dates included- including relaxation at Para 2(i) of Part II General Conditions) are eligible to apply for the post, (For conditions regarding the age relaxation, please see Part II Para 2 of the General Condition except Para 2(i)).

7. **Qualifications** S. 1. Pass in S.S.L.C or its equivalent qualification.  
2. (a) National Trade Certificate in the appropriate trade with three years experience in the trade after obtaining the certificate.

OR

(b) National Apprenticeship Certificate in the appropriate trade with one year experience after obtaining the certificate.

OR

(c) Diploma in the appropriate branch of Engineering from a Government or Government Recognized polytechnic or its equivalent qualification.

Note:- The experience gained by a Workshop Attender in the trade can also be deemed to be qualifying experience in the trade for selection to this post.

**Note:-**

1. Rule 10 a (ii) of part II of KS&SSR is applicable.
2. Candidates who claim equivalent qualification instead of qualification mentioned in the notification shall produce the relevant Government Order to prove the equivalency at the time of verification, then only such qualification shall be treated as equivalent to the prescribed qualification concerned.
3. In the case of difference in original caste/ community claimed in the application and that entered in SSLC book, the candidate shall produce a Gazette notification in this regard, along with Non Creamy Layer Certificate/ Community Certificate at the time of certificate verification. .
4. Candidates who claim qualification 2(a) or 2(b) should obtain experience certificate in the format given in Annexure itself and enter details regarding experience (certificate number, date, name of post, period, issuing authority, name of institution etc) and upload scanned image of the same in the profile to make submission of application possible. Candidates should produce the certificate as and when called for the same.

**ANNEXURE**

**CERTIFICATE OF EXPERIENCE**

Name of firm (Company/Corporation/Govt. :

Dept./

Co-operative Institution etc).

Registration No. (SSI Registration or any other :

Registration Number) With date of

Registration

Authority from where Registration obtained :

Issued to (here enter name and address) .....

.....This is to certify that the above mentioned person has worked/has been working/is working in this Institution as .....(here enter the name of post holding or held and the nature of assignment ie. Regular worker/ Temporary worker/paid/Apprentice/Trainee/Casual Labourer etc.) on Rs.....per day per mensem for a period of .....years.....months.....days from.....to .....

**Dated Signature, Name and  
Designation of the issuing Authority  
with Name of Institution**

**Place :**

**Date of Issue :**

**(Office Seal)**

## DECLARATION

Certified that Sri.....mentioned in the above Experience Certificate has actually worked/is working as..... (Specify nature of employment)in the above institution during the period from.....to.....as per the entry in the Register.....(Name of Register to be specified) mentioned by the employer as per the provision of the .....Act (Name of the Act/Rules to be specified).

Also certified that I am the Authorised Officer to inspect the registers kept by the employer as per the provisions of the .....Act/Rules of the State/Central Government.

**Signature with date Name of Attesting Officer  
with Designation and Name of Office who is  
the notified enforcement officer as per Act and Rules.**

Place:  
Date:

**(Office Seal)**

**NB:** The veracity of the experience certificate will be subjected to scrutiny and legal actions will be initiated against those who issue or produce bogus certificate.

**Training :-** Only those who have successfully completed training in the Central Training Institutes shall be eligible for promotion. However the eligibility of those who have not been deputed for training by the Government for no fault of theirs will not be effected if they are otherwise qualified for promotion but such persons should undergo training after promotion.

### **8. Method of submitting applications :-**

- (a) Candidates must register as per 'ONE TIME REGISTRATION' with the Official Website of Kerala Public Service Commission [www.keralapsc.gov.in](http://www.keralapsc.gov.in) before applying for the post. Candidates who have registered can apply by log in on to their profile using their User-ID and password. Candidates must click on the 'Apply Now' button of the respective posts in the Notification Link to applying for a post. The photograph uploaded should be taken after 31.12.2010. Name of the candidate and the date of photograph taken should be printed legibly at the bottom portion. The photograph once uploaded meeting all requirements shall be valid for 10 years from the date of uploading. There is no change in other instructions regarding the uploading of photographs. No application fee is required. Candidates shall take a printout of the application by clicking the link Registration card in their profile. Candidates are responsible for the correctness of the personal information and secrecy of password. Before the final submission of the application on the profile candidates must ensure correctness of the information in their profile. They must quote the User-ID for further communication with the Commission. Application submitted is provisional and cannot be deleted or altered after submission. The application will be summarily rejected if non-compliance with the notification is found in due course of processing. Original Documents to prove qualification, experience, community, age etc. have to be produced as and when called for.
- (b) If Written/OMR/Online Test is conducted as part of this selection, candidates shall submit a confirmation for writing the examination through their One Time Registration profile. Such candidates alone can generate and download the Admission Tickets in the last 15 days till the

date of Test. The applications of candidates who do not submit confirmation within the stipulated period, will be rejected absolutely. The periods regarding the submission of confirmation and the availability of Admission Tickets will be published in the Examination Calender itself. Information in this regard will be given to the candidates in their respective profiles and in the mobile phone number registered in it.

- (c) Appropriate disciplinary action as per Rules of Procedure Rule 22 shall be initiated against those candidates who submit applications with bogus claims of qualification regarding education, experience etc. and submit confirmation for writing the examination, irrespective of whether they are present or absent for the examination.
- (d) “Candidates who have AADHAR Card should add AADHAR as ID Proof in their profile.”

**9. Last date for receipt of applications :- 30.12.2020 Wednesday up to 12 Midnight.**

**10. Address to which applications are to be sent:- [www.keralapsc.gov.in](http://www.keralapsc.gov.in)**

(Candidates must see the General conditions in part II of the Gazette Notification for instructions regarding Photo ,ID Card , etc. )

**SAJU GEORGE  
SECRETARY  
KERALA PUBLIC SERVICE COMMISSION**