

<b>Gazette Date: 12/09/2013</b> <b>Last Date: 17/10/2013</b>
<b>Category No: 306//2013</b>

**PART – II (SOCIETY QUOTA)**

Applications must be submitted online through the official website of the Commission after 'ONE TIME REGISTRATION'. Candidates who have already registered can apply through their profile.

- 1 Name of concern** : District Co-operative Bank
- 2 Name of post** : Lift Operator
- 3 Scale of pay** : Rs. 7,025 - 14,200/-
- 4 Number of vacancies** : District wise
- Kottayam } Anticipated  
Palakkad } Vacancy

**Note:- (1)** 50% of the vacancies reported from the District Co-operative Bank for direct recruitment will be filled up by selection from eligible employees of Primary Co-operative societies. The vacancy now reported will be filled up from Ranked List of General open Market Candidates. 50% of the total vacancies for the above post, reported during the pendency of the Ranked List will be filled up from this Category.

**(2)** 3% vacancies are reserved for qualified Physically Handicapped candidates with Locomotor disability/Cerebral Palsy, Low vision (G.O.(P) No. 1/13/SJD dated 3/1/13).

**(3)** The Ranked lists prepared and published by the Commission, shall remain in force for a minimum period of one year, subject to the condition that the said lists will continue to be in force till the publication of new lists after the expiry of the minimum period of one year or till the expiry of three years whichever is earlier.

**(4)** The selection in pursuance of this notification will be made on District wise basis. Candidate shall apply for the post in District Co-operative Bank, Kottayam and Palakkad only in which his/her member society/primary co-operative Society is having affiliation and shall note the name of the District against the relevant column in the application.

**5. Method of appointment :-** Direct Recruitment from eligible employees of Member Societies/Primary Co-operative Societies affiliated to the concerned District Co-operative Bank.

**6. Age Limit :-** 18-50. Only candidates born in between 02.01.1963 and 01.01.1995 (both dates included) are eligible to apply for this post.

**7. Qualifications:-**

- 1) Pass in Standard VII with not less than 6 months experience as Lift Operator.
- 2) Must be a regular employee who has completed not less than 3 years regular service in any cadre and continuing in service in a Member Society/Primary Co-operative Society

affiliated to the respective District Co-operative Bank The employee should be in service of society not only on the date of application but also on the date of appointment.

- Note :-**
- 1) Separate Ranked lists will be prepared for General Open Market candidates and employees of Member/Primary Co-operative Societies. Candidates will be advised alternatively from the Ranked List of General Open Market candidates and the ranked list of employees of Member/Primary Societies respectively with the first position going to the General Open Market candidates. As in the case of all advices of the Kerala Public Service Commission for recruitment against the vacancies of Government Departments, Public Sector under takings etc. the rotation will be a continuous one. If there is shortage of candidates in the ranked list of employees of Primary Co-operative Societies, the vacancies will be filled up from the ranked list of General Open Market candidates. Such passed over vacancies will not be compensated later. The rules of reservation as laid down in the General Rules 14-17 of the KS&SSR will be followed for appointment from both the lists.
  - 2) The eligible employees of affiliated Member Societies/Primary Co-operative Societies who apply for the above post shall obtain the Service Certificate from the Assistant Registrar (General) showing the details of service of the applicant which render them eligible to apply for the post and shall be produced as and when required by the Commission. The Service Certificate should contain the following details.

#### **SERVICE CERTIFICATE**

1. Name of the Candidate :
2. Name of the post/posts held by the Applicant with scale of pay of the post and the post now held and pay now drawn by the applicant and the period of regular service in each post :
3. Name of affiliated Member Society/ Primary Co-operative Society in which the applicant is employed and the date of affiliation with the DCB :
4. Date of commencement of regular Service in the society and the post in which the applicant is now working :

Certified that the above details in respect of Sri./Smt. .... who is a regular employee in the affiliated Member Society/Primary Co-operative Society have been verified by me with the Service particulars of the candidates and that they are found correct.

Signature & Name of the Assistant Registrar  
(General)

Place :  
Date :

Taluk Co-operative Department.

(Office Seal)

Note : The Registration No. and date of the Registration of the Institution form which the service certificate is produced shall be clearly entered in the service certificate. The service certificate shall be issued by the Assistant Registrar (General) concerned Co-operative Department or Officer of the same rank in the Government Department in the case of Industrial Societies The genuiness of the Service certificate shall be examined and action will be taken against those who issue bogus certificates and the candidates who produce bogus certificate. An employee in a Member/Primary Co-operative Society applying for the post in the concerned District Co-operative Bank to which his/her Society is an affiliated member shall obtain a receipt from the appointing authority on the following form at the time of applying for the post and shall produce the same to the Commission as and when called for.

### FORM OF RECEIPT

(To be obtained from the Head of Office)

..... (Name of applicant and the post held by him/her) has intimated in writing that he/she has applied for selection to the post of ..... on Rs. .... in the .....  
..... (here enter the name of the Department/Corporation/Company/Local Authority) notified in the Gazette dated ..... for which the last date is fixed as .....

Objection if any, to the entertainment of the application will be communicated to the Kerala Public Service Commission/District or Regional Office of the Kerala Public Service Commission within one month from the last date fixed for receipt of application.

Signature:  
Name and Designation of the  
Head of Office.

Place:  
Date:

(Office Seal)

### 8. Mode of submitting applications :-

Candidates shall register as per 'ONE TIME REGISTRATION ' system on the Official Website of Kerala Public Service Commission '[www.keralapsc.gov.in](http://www.keralapsc.gov.in)' for applying for the post. Candidates who have registered shall apply by logging on to their profile using their User- ID and password. Candidates shall click on the 'Apply Now' button of the respective posts in the Notification link for applying for a post. No application fee is required. Candidates can view and have a print-out of the details in the profile by clicking the link Registration Card, if required. Candidates are responsible for the correctness of the personal information and secrecy of the password. Before applying for a post, candidates must ensure the correctness of the information on their profile. They shall quote the User- ID for further communication with the Commission. Applications once submitted will be received as provisional and particulars shall not be deleted or altered after submission. Applications submitted not in accordance with the conditions of the notification will be summarily rejected. Documents to prove Qualification, experience , community, age etc. have to be produced

as and when called for .

9. Last date for receipt of applications :- 17/10/2013 Thursday upto 12:00 Midnight.
10. Address to which applications are to be submitted : [www.keralapsc.gov.in](http://www.keralapsc.gov.in)
11. Para 2 of the General conditions are not applicable to this post.
12. If a written test/OMR test is conducted as part of the selection, hall ticket of eligible candidates will be made available in the website of the Kerala Public Service Commission. Candidates are instructed to download their hall ticket as per the instructions in the website.

(For details including photo, ID Card etc., please see the General Conditions given as Part II of this Notification).

**P.C.BINOY,  
SECRETARY,  
KERALA PUBLIC SERVICE COMMISSION.**