

**Gazette Date: 31/12/2014**

**Last Date: 04/02/2015**

**Category No:698 /2014**

**SPECIAL RECRUITMENT - DISTRICT WISE**

Applications are invited from qualified Scheduled Castes/Scheduled Tribe candidates of Kerala State for selection to the following post. Applications must be submitted online through the official website of the Commission after 'ONE TIME REGISTRATION'. Candidates who have already registered can apply through their profile. The photo uploaded through One Time Registration should be the one taken within one year from the date of uploading. This instruction is applicable to the photographs produced by the candidate as per the direction of the Commission at any stage of selection.

1. Department : Various
2. Name of post : Lower Division Clerk (SR for SC/ST).

(Re-designated as Clerk as per G.O.(Ms.)No.120/2013(138)/Fin. dated 04.03.2013)  
(This will include the integrated post of Lower Division Clerk/Village Assistant in the Revenue Department).

Note:- Vacancies of Lower Division Clerk in Kerala Municipal Common Service will also be filled up from the Ranked List prepared for each district in pursuance of this notification without obtaining willingness from the candidates (For Direct Recruitment only).

3. Scale of pay : ₹ 9940 – 16580/-
4. No. of vacancy : District wise
- |                    |   |           |
|--------------------|---|-----------|
| Thiruvananthapuram | - | ST – 4    |
| Kottayam           | - | SC/ST – 2 |
| Thrissur           | - | ST – 2    |
| Kannur             | - | SC/ST – 1 |
| Wayanad            | - | ST – 2    |
| Kozhikode          | - | ST - 1    |

Note: - (i) The above vacancies are now in existence. The list of selected candidates published by the Commission shall remain in force for a minimum period of one year and a maximum period of three years provided that the said list will not continue to be in force if a new list after the expiry of the minimum period of one year is published. Recruitment will be made for the above vacancies and also for the vacancies reported for Special Recruitment from Scheduled Caste/Scheduled Tribe during the pendency of the list and only in the absence of Scheduled Tribe candidates in this list, fresh notification for vacancies reserved exclusively for Scheduled Tribes will be issued.

(ii) The Selection in Pursuance of this notification will be made on a Revenue District basis subject to the special conditions laid down in G.O. (MS) 154/71/PD dated 27-05-1971. A candidate advised for appointment in one district from the Ranked list so prepared is not eligible for transfer to another district unless he/she completes five (5) years continuous service from the

date of commencement of service in the former district. Even if transfer is allowed after five (5) years, it will be subject to the orders contained in G.O (MS) No.4/61/PD dated 2.1.1961. Candidates already in Government service holding the post in one district are restricted from applying for the same post in another district. But they can apply for the higher posts.

(iii) Candidates from the Ranked list for district wise selection will be advised for appointment against the Headquarters Vacancies also. As per the provision in G.O. (MS) 154/71/PD dated 27.05.1971 appointment against the headquarters vacancy will be started from Thiruvananthapuram District. Separate option need not be given for this.

(iv) Applications should not be submitted to more than one district in response to this notification. If applications are submitted contrary to the above direction, and if he/she is selected, his/her name will be removed from the Ranked list and disciplinary action will be taken against him/her. Candidates should submit the application for this post to the concerned district office and should note the name of the district against the relevant column of the on-line application.

Note: - Applications received from non SC/ST candidates will be rejected. Individual communications regarding the rejection of their applications for the above reason will not be issued.

5. Method of appointment : Direct Recruitment (Special Recruitment from among Scheduled Caste/Scheduled Tribes only)

6. Age Limit : 18 – 41, only candidates born between 02.01.1973 and 01.01.1996 (both dates included) are eligible to apply for this post.

Note: - In the absence of qualified candidates within the age limit, the upper age limit shall be relaxed upto 50 years. But in no case the maximum age limit shall exceed 50 (Fifty) years.

7. Qualification : A pass in S.S.L.C. Examination or its equivalent qualification.

Note:- (1) Candidates willing to be posted as Lower Division Clerk in Kerala State Archives Department must submit willingness at the time of verification of documents. When the Ranked List for the post is published, the fact whether the candidates are willing to be appointed in the Kerala State Archives Department will be noted against their names. Such candidates are eligible for appointment in other departments also, as and when their turn for appointment arises. If a person is once advised for appointment in the State Archives Department, he won't be further considered for appointment in any other Department basis of that selected list. Persons appointed as LDC in State Archives Department have to undergo Inservice Training in 'old scripts' during the period of probation as may be prescribed by the Government.

(2) Candidates advised as Lower Division Clerks/Village Assistant in the Revenue Department from the Ranked List prepared in pursuance of this notification will be sent for 'Survey Training' by the Department, if they have not already passed the 'Chain Survey Test'. They shall acquire the test qualification for being promoted to the cadre of the Village Officer/Upper Division Clerk vide special rules for the Kerala Revenue Ministerial Subordinate Service.

(3) Rule 10 a(ii) of Part II of KS&SSR is applicable.

8. Mode of submitting application:

Candidates shall register as per 'ONE TIME REGISTRATION' system on the Official Website of Kerala Public Service Commission 'www.keralapsc.gov.in' for applying for the post. Candidates who have registered shall apply by logging on to their profile using their User ID

and password. Candidates shall click on the 'Apply Now' button of the respective post in the

Notification link for applying for a post. No application fee is required. Candidates can view and have a print-out of the details in the profile, if required, by clicking the link Registration Card. Candidates are responsible for the correctness of the personal information and secrecy of password. Before applying for a post, candidates must ensure correctness of the information in their profile. They must quote the User- ID for further communication with the Commission. Applications once submitted will be received as provisional and particulars shall not be deleted or altered after submission. Applications submitted not in accordance with the conditions of the notification will be summarily rejected. Documents to prove qualification, community, age etc. have to be produced as and when called for .

9. Last Date for receipt of applications : 04/02/ 2015 Wednesday upto 12 Midnight.

10. Address to which applications are to be sent : [www.keralapsc.gov.in](http://www.keralapsc.gov.in)

11. If a written Test /OMR Test is conducted as part of the selection, Admission Ticket of eligible candidates will be made available on the website of the Kerala Public Service Commission.

Candidates are instructed to download their admission tickets as per the instruction on website.

12. Paragraphs two, three and twenty five (except the conditions laid down in the Rule 3(c) of Part II of the Kerala State and Subordinate Services Rules) are not applicable to this selection.

13. Appointments are made on the basis of the rank secured in the ranked list of candidates prepared in pursuance of this notification subject to the conditions laid down in GO (MS) No.142/72/PD dated 13.04.1972, GO (MS) No.309/73/PD dated 29.11.1973, GO (P)No.21/76/PD dated 17.01.1976 and GO (P)No.25/94/GAD dated 22.01.1994 allowing special reservations to Scheduled Castes/ Scheduled Tribes in accordance with the procedures made for this purpose from time to time and subject to the rules under sections 3 (c) 17 (a),17(b) of part II of Kerala State and Subordinate Service Rules, 1958.

(For details including Photo, ID Card etc, refer to the General Conditions).

P.C.BINOY  
SECRETARY  
KERALA PUBLIC SERVICE COMMISSION