

**Gazette Date: 31/12/2013**

**Last Date: 05/02/2014**

**Category No: 612/2013**

### **INCA NOTIFICATION**

Applications must be submitted online through the official website of the Commission after 'ONE TIME REGISTRATION'. Candidates who have already registered can apply through their profile.

1. **Department** : Various Departments.
2. **Name of Post** : Clerk - Typist
3. **Scale of Pay** : Rs. 9,940-16,580/-
4. **Number of Vacancies** : District Wise  
Hindu Nadar – kozhikkode-1

**Note:**

- (i) Rank List published by the Commission in pursuance to this notification shall remain in force until candidates are advised and appointed against the above mentioned vacancy earmarked for the above mentioned community but remain unfilled due to the paucity of candidates during the currency of Ranked List published for the post in the following district. Candidates will be advised from the Ranked List for appointment against the head quarters vacancies also. Such candidates will be eligible for transfer as per the terms and conditions in G.O(MS)No.442/80/GAD dated 26.09.1980.
- (ii) Applications submitted by candidates belonging to communities other than that notified will be summarily rejected. No rejection memo will be issued.

Name of District	Date of Publication of Ranked List	Category No.
Kozhikkode	29.09.2010	17/2006

- (iii) The selection in pursuance of this notification will be made on Revenue District basis, subject to the special conditions laid down in G.O. (Ms) No. 154/71/PD dated 27.05.1971. A candidate advised for appointment in one Revenue District from the Ranked List is not eligible for transfer to another district unless he/she completes five years of

continuous service from the date of commencement of service in the former District. Even if transfer is allowed after five years, it will be subject to the conditions in G.O.(Ms)No.4/61/PD dated 02.01.1961. Candidates already in Government Service holding the post in any one district are prohibited from applying again for this post, but they can apply to higher posts when notified.

5. **Method of Appointment** : Direct Recruitment from candidates belonging to Hindu Nadar community.
6. **Age Limit** : 18-39. Candidates Born between 02.01.1974 and 01.01.1995 (Both dates included) are eligible to apply for the post. (For conditions regarding the age relaxation please see Para 2 of the general conditions.)
7. **Qualifications:**
1. Pass in S.S.L.C or its equivalent
  2. English typewriting Lower Grade KGTE/MGTE or equivalent. Certificates obtained from the Government will alone be accepted as proof of typewriting qualification. (IMC certificate is not acceptable).

**Note:-**

For Ex-Service candidates service as Clerk/Writer in the defense forces for not less than 15 years will be deemed as sufficient English Typewriting qualification for this post.

**8. Method of Submitting Applications:-**

Before applying for the post, Candidates should register as per 'ONE TIME REGISTRATION' scheme through the Official Website of Kerala Public Service Commission '[www.keralapsc.gov.in](http://www.keralapsc.gov.in)'. Those who have already registered can apply by logging in to their profile using his/her User- ID and password. No application fee is required. Candidates can view, rectify defects and print the details in registration card by clicking the link **Registration Card**, after entering the home page. Candidates are responsible for the correctness of the personal information and secrecy of password and they shall keep in mind the user Id for further communication with the Commission. Applications which are submitted not in accordance with the instructions given in the website

will be summarily rejected. Documents to prove qualification, age, community, etc. have to be produced as and when called for.

9. **Last date for receipt of Application:05/022014** Wednesday upto 12.00

Midnight.

10. **Address to which applications are to be submitted :-** [www.keralapsc.gov.in](http://www.keralapsc.gov.in)

11. If a written test/OMR test is conducted as part of the selection, hall ticket of eligible candidates will be made available in the website of the Kerala Public Service Commission. Candidates are instructed to download their hall tickets as per the instructions in the website.

**Note:-** Candidates shall take print out (receipt) of their submitted application and retain the same with the barcode number for further reference and communication.

**P.C. BINOY**

**SECRETARY**

**KERALA PUBLIC SERVICE COMMISSION**