

**Gazette Date: 31/07/2013**

**Last Date: 04/09/2013**

**Category No: 223/2013**

Applications must be submitted online through the official website of the Commission after 'ONE TIME REGISTRATION'. Candidates who have already registered can apply through their profile.

- 1 **Name of concern** : Kerala Water Authority
- 2 **Name of post** : Lower Division Typist  
(SR for ST only)
- 3 **Scale of pay** : ₹ 5300 - 9110/-
- 4 **No. of vacancy** : 3 (Three only)

**Note:-** 1) The above Vacancies are now in existence. The list of selected candidates published by the Commission shall remain in force for a minimum period of one year and a maximum period of three years provided that the said list will not continue to be in force if a new list after the expiry of the minimum period of one year is published. Recruitment will be made for the above vacancies and also for the vacancies reported for Special Recruitment from Scheduled Tribe only during the pendency of the list.

- 5 **Method of Appointment** : Direct Recruitment (SR from among Scheduled Tribes only).

**Note:-** Applications received from candidates other than Scheduled Tribe candidates will be rejected. Individual communications regarding the rejection of their applications for the above reason will not be issued.

- 6 **Age** : 18-41.  
Only Candidates born between 02.01.1972 and 01.01.1995 (both dates included) are eligible to apply for this post. No other age relaxation will be allowed.

**Note:-** In the absence of qualified candidates within the age limit the upper age limit shall be relaxed up to 50 years. But in no case the maximum age limit shall exceed 50 (Fifty) years.

7 **Qualifications:**

- (i) Degree in any Discipline, and
- (ii) Typewriting (English) Kerala Government Technical Examinations (Lower) or its equivalent.
- (iii) Typewriting (Malayalam) Kerala Government Technical Examinations (Lower) or its equivalent.
- (iv) Certificate in Data Entry and office Automation of minimum 3 months (120 hours) duration awarded by Lal Bahadur Shastri Centre for Science & Technology (LBS), Institute of Human Resources Development (IHRD) or from similar/equivalent

Institutions approved by the Government.

8 Method of Submitting application:

Before applying for the post, candidates should register as per 'ONE TIME REGISTRATION' Scheme on the official website of Kerala Public Service Commission [www.keralapsc.gov.in](http://www.keralapsc.gov.in) . Those who have already registered can apply by logging on to their profile using his/her User-id and password. Candidates shall click on the 'Apply Now' button of the respective post in the Notification link for applying for a post. No application fee is required. Candidates can view, rectify defects and print the details in the profile if required by clicking on the link Registration Card. Candidates are responsible to ensure the correctness of the personal information and secrecy of their password and they shall keep in mind the user id for further communication with the commission. Before applying for a post candidates must ensure the correctness of the information on their profile. They must quote the User-id for further communication with the commission. Applications once submitted will be received as provisional and particulars shall not be deleted or altered after submission . Applications which are submitted not in accordance with the conditions given in the notification will be summarily rejected. Documents to prove qualification, age, community etc have to be produced as and when called for.

9 Last Date for receipt of applications : ...04/09/2013 Wednesday upto 12 Midnight.

10 Website Address : [www.keralapsc.gov.in](http://www.keralapsc.gov.in)

11 Paragraphs two, three and twenty five (except the conditions laid down in the Rule 3 (C) of Part II of the Kerala State and Subordinate Service Rules) are not applicable to this selection.

12 Appointment are made on the basis of the rank secured in the ranked list of candidates prepared in pursuance of this notification subject to the conditions laid down in G.O.(P) No. 21/76/PD dated, 17.01.1976 and G.O.(P) No.25/94/GAD dated, 22.01.1994 allowing special reservations to Scheduled Tribes in accordance with the procedures made for this purpose from time to time and subject to the rules under sections 3(c), 17(a), 17(b) of Part II of Kerala State and Subordinate Service Rules, 1958.

(For details refer to the General Conditions at the end of the notification).

P.C.BINOY  
SECRETARY  
KERALA PUBLIC SERVICE COMMISSION