

<b>Gazette Date: 31/07/2013</b> <b>Last Date: 04/09/2013</b>
<b>Category No: 218/2013</b>

### **PART I (DIRECT RECRUITMENT)**

Applications are invited through 'ONE TIME REGISTRATION' facility from qualified candidates for selection to the under mentioned post in Kerala Government Service. Candidates who have already registered can apply through their profile.

**1. Department** : Various

**2. Name of Post** : Lower Division Clerk

(Re-designated as Clerk as per G.O (Ms.) No. 120/2013/(138)/Fin. dated 04.03.2013)

Note:- (1) This will include the integrated post of Lower Division Clerk/ Village Assistant in the Revenue Department.

(2) Vacancies of Lower Division Clerk in Kerala Municipal Common Service will also be filled up from the Ranked List prepared for each district in pursuance of this notification without obtaining willingness from the candidates.

(For Direct Recruitment only).

**3. Scale of pay** : Rs. 9940 – 16580/-

**4. No. of vacancies** : District wise

1. Thiruvananthapuram
2. Kollam
3. Pathanamthitta
4. Alappuzha
5. Kottayam
6. Idukki
7. Ernakulam
8. Thrissur
9. Palakkad
10. Malappuram
11. Kozhikode
12. Wayanad
13. Kannur
14. Kasaragod

Not Estimated

Note:- (1) The list of selected candidates published by the Commission in pursuance of this notification shall remain in force for a minimum period of one year provided that the said list shall continue to be in force till the publication of a new list after the expiry of the minimum period of one year or till the expiry of three years whichever is earlier. Candidates shall be advised for recruitment from the list prepared in pursuance of this notification against the vacancies reported to the District Officers of the Commission during the period of currency of the said lists. In case no candidate is advised from the list till the expiry of the period of 3 years, the duration of the list shall be extended for a further period of one year or till at least one candidate is advised from the list whichever is earlier.

(2) 3% of the vacancies reported to the Commission for the above post shall be reserved for appointment of Physically disabled persons, limited to the categories of Locomotor Disability/Cerebral Palsy, Hearing Impairment and Low Vision as per G.O (P) 1/13/SJD dated 03.01.2013. A separate list of such candidates shall be prepared along with the Ranked List (Physically disabled candidates must specify the details in the relevant column of application). They shall be advised against Sl.No. 33, 66, 99 in a cycle of 100 vacancies as per rules. Physically disabled candidates included in the Main list/Supplementary lists for reservation communities shall also be included in the list prepared exclusively for them on the basis of merit. If candidates in the list (Main list/Supplementary list/List for PH) is advised from any one of the above list on Open/Reservation/PH quota, the name of the candidate shall be deleted from the other list(s). Relaxation in age and award of Grace marks will be given to the Physically disabled candidates as stipulated in the existing Acts & Rules.

**5. Method of appointment :** Direct Recruitment.

**6. Qualification :** Pass in SSLC Examination or any other equivalent qualification.

**7. Age limit :** 18-36, Only candidates born between 02.01.1977 and 01.01.1995 (both dates included) are eligible to apply for the post with usual relaxation to Scheduled Caste/ Scheduled Tribe and Other Backward communities.

(For concessions allowed in upper age limit, please see para (2) of the General Conditions under Part II of this Notification.)

**Note :-** Typists in the Various Departments including Secretariat and Office of the Kerala Public Service Commission possessing SSLC qualification are eligible to apply in response to this notification in case they possess not less than 4 (four) years regular service

on the date of application. The maximum age limit for such persons will be 40 (forty) years with usual relaxation of three years in case of OBC and 5 years in case of SC/ST candidates. The candidates in this category are not entitled to the benefit of reservation. Such applicants should obtain a service Certificate from the Head of the Department or Office showing their length of service and service to which they belong and produce the same as and when required by the Commission. (For more details see common stipulations given below which is applicable for both part I and II)

**8. Last date for receipt of applications:04/09/2013 Wednesday upto 12.00 Midnight.**

**9. Mode of Submitting Application:-**

Candidates shall register as per 'ONE TIME REGISTRATION ' system on the Official Website of Kerala Public Service Commission 'www.keralapsc.gov.in' for applying for the post. Candidates who have registered shall apply by logging in to their profile using their User- ID and password. Candidates shall click on the 'Apply Now' button of the respective posts in the Notification link for applying for a post. No application fee is required. Candidates can view and have a print-out of the details in the profile by clicking the link Registration Card, if required. Candidates are responsible for the correctness of the personal information and secrecy of password. Before applying for a post, candidates must ensure correctness of the information in their profile. They must quote the User- ID for further communication with the Commission. Applications once submitted will be received as provisional and particulars shall not be deleted or altered after submission. Applications submitted not in accordance with the conditions of the notification will be summarily rejected. Documents to prove qualification, community, age etc. have to be produced as and when called for .

**10. Address to which applications are to be sent :- [www.keralapsc.gov.in](http://www.keralapsc.gov.in)**

**11. Syllabus and Time Table:-**

**Syllabus**

Part I - Simple Arithmetic and Mental Ability

Part II - General Knowledge and Current Affairs

Part III - General English

Part IV - Regional Language (Malayalam/Tamil/Kannada)

**Total Marks - 100**

**Duration of OMR test - 75 Minutes**

**Medium of Question Paper - Malayalam, Tamil & Kannada (Except General English)**

**Time Table**

<b>Sl. No.</b>	<b>District</b>	<b>Date of Exam</b>	<b>Time</b>
1	Thiruvananthapuram & Kasaragod	09.11.2013 (Saturday)	2:00 PM- 3:15 pm
2	Kollam & Kannur	23.11.2013 (Saturday)	''
3	Pathanamthitta & Thrissur	07.12.2013 (Saturday)	''
4	Ernakulam & Wayanad	04.01.2014 (Saturday)	''
5	Alappuzha & Kozhikode	18.01.2014 (Saturday)	''
6	Kottayam & Palakkad	08.02.2014 (Saturday)	''
7	Malappuram & Idukki	22.02.2014 (Saturday)	''

**Note:-** Candidates should be present at the examination centre on or before 1.30 pm on the date of examination. Candidates who failed to do so will not be permitted to attend the examination.

[For details, including Photo, ID Card etc. please see the General Conditions given in Part II of this notification]

**P C BINOY  
SECRETARY  
KERALA PUBLIC SERVICE COMMISSION**