

Extraordinary Gazette Dated : 31.12.2018

Last Date : 30.01.2019

Category No : 392/2018

KERALA PUBLIC SERVICE COMMISSION

FIRST NCA NOTIFICATION

Applications are invited online only through One Time Registration from qualified candidates for appointment in the undermentioned post in Kerala Government Service.

1.	Department	:	Technical Education
2.	Name of Post	:	Head of Section - Computer Application & Business Management(Government Polytechnics)
3.	Scale of pay	:	₹ 42500-87000
4.	Number of vacancy	:	1 (One) (NCA-Ezhava/Thiyya/Billava)

The above vacancy is now in existence. The Ranked list published as per this notification will be valid until candidates are advised and appointed against the vacancies earmarked for Ezhava Community but remain unfilled due to the paucity of candidates belonging to Ezhava Community during the currency of the Ranked List published on 20.03.2018 for the post (Category No.386/2013, Gazette Date : 15.11.2013)

5.	Method of appointment	-	Direct
	<u>Note</u> : Application of candidates belonging to Communities other than Ezhava/Thiyya/Billava will be summarily rejected. Individual communication regarding the rejection of their application will not be issued.		
6.	Age limit	-	20- 44 (Only candidates born between 02.01.1974 and 01.01.1998 (both dates included) are eligible to apply. (for other conditions regarding age relaxations, please see Para (2) except para 2(i) of the General Conditions.

7. Qualifications	<p>1) MBA with Computer Application as optional paper with not less than 60% marks in aggregate from a University recognized by any University in Kerala after undergoing a regular course of study.</p> <p style="text-align: center;">OR</p> <p>MCA Degree with note less than 60% marks in aggregate from a recognized University after under going a regular course of study and Post Graduate Diploma in Business Management from a Government recognized institution.</p> <p style="text-align: center;">OR</p> <p>B.Tech Degree with not less than 60% marks in Computer Science with a Post Graduate Diploma in Business Management from a Government recognized institution after undergoing a regular course of study.</p> <p style="text-align: center;">AND</p> <p>2) Eight years experience in teaching/Industry after acquiring the qualification out of which three years shall be at the level of Lecturer in Polytechnics".</p>
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Note:-

(i) Rule 10(a)(ii) of Part II KS&SSR is applicable.

(ii) Candidates who claim equivalent qualification instead of qualification mentioned in the notification shall produce the relevant Government Order to prove the equivalency at the time of verification, then only such qualification shall be treated as equivalent to the prescribed qualification concerned.

iii) If there is a difference in original caste/community claimed in the application and that entered in SSLC book, the candidate shall produce a Gazette notification in this regard, along with Non Creamy Layer Certificate at the time of certificate verification.

iv) Candidates should obtain experience Certificate in the following format and enter details regarding experience (certificate number, date, name of post, period, issuing authority, name of institution etc.) and upload scanned image of the same before submitting application. Candidates should produce the Certificate as and when asked for the same.

FORM OF CERTIFICATE OF EXPERIENCE

Name of Institution:

Registration No. with date of Registration:

Authority from where Registration obtained:

CERTIFICATE OF EXPERIENCE

Issued to (here enter Name and Address).....
..... This is to certify that the above mentioned person has worked/has been working/is working in this Institution as
.....(here enter the name of post holding or held or the nature of assignment holding or held in the Institution) on Rs..... per day/per mensum for a period of years
... months days from to

Place :
Date of Issue :

Dated Signature :
Name and Designation of the Issuing
Authority with Name of the Institution

(Office Seal)

DECLARATION

Certified that Sri./Smt. mentioned in the above experience Certificate has actually worked/is working as(Specify the nature of employment) in the above Institution during the period mentioned there in as per the entry in the register (Name of Register to be specified) mentioned by the employer as per the provision of theAct(Name of Act/Rules to be specified).

Also certified that I am the authorised officer to inspect the Register kept by the employer as per the provisions of theAct/Rules of the state/central Government

Place :
Date of Issue :

Dated Signature :
Name and Designation of the Issuing
Authority with Name of the Institution

(Office Seal)

Note :i) Experience claimed by the candidates shall be one gained after acquiring the basic qualification for the post.

ii)The veracity of the Experience Certificate will be subjected to scrutiny and those who issue or produce bogus certificate will be subjected to legal proceedings. The experience certificate obtained from private institutions shall be got countersigned by an authorized officer of the State/Central Government.

9. Mode of submitting Application:-

- a. Candidates must register as per ONE TIME REGISTRATION with the official Website of Kerala Public Service Commission www.keralapsc.gov.in before applying for the post. Candidates who have registered can apply by logging on to their profile using their User-ID and password. Candidates must click on the Apply Now button of the respective posts in the Notification Link to apply for a post. The Photograph uploaded should be taken after 31.12.2010. Name of the candidate and the date of photograph taken should be printed legibly at the bottom portion. The photograph once uploaded meeting all requirements shall be valid for 10 years from the date of uploading. There is no change in other instructions regarding the uploading of photographs. No application fee is required. Candidates shall take a printout of the application by clicking the link Registration Card in their profile. Candidates are responsible for the correctness of the personal information and secrecy of password. Before the final submission of the application on the profile candidates must ensure correctness of the information in their profile. They must quote the User-ID for further communication with the Commission. Application submitted is provisional and cannot be deleted or altered after submission. The application will be summarily rejected if noncompliance with the notification is found in due course of processing. Documents to prove qualification, age, Community etc. have to be produced as and when called for.
- b. If Written/OMR/Online Test is conducted as part of this selection, candidates shall submit a confirmation for writing the examination through their One Time Registration Profile. Such candidates alone can generate and download the Admission Tickets in the last 15 days till the date of Test. The applications of candidates who do not submit confirmation within the stipulated period, will be rejected summarily. The periods regarding the submission of confirmation and the availability of Admission Tickets will be published in the Examination Calendar itself. Information in this regard will be given to the candidates in their respective profiles and in the mobile phone number registered in it.
- c. Candidates who have AADHAAR card should add AADHAAR Card as I.D Proof in their profile.

9. Last date for submission of application:- **30.01.2019** Wednesday upto 12.00 midnight.

1 Address to which applications are to be sent : www.keralapsc.gov.in
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(Candidates must see the General Conditions in Part II of the Gazette Notification for instructions regarding Photo, ID Card etc.)

#SAJU GEORGE#

#SECRETARY#

KERALA PUBLIC SERVICE COMMISSION